



**FULTON COUNTY BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, April 1, 2025**  
**8:30 a.m. at the Commissioners' Office**

Present: Commissioner Randy H. Bunch, Commissioner Steven L. Wible, Commissioner Hervey P. Hann and Chief Clerk Stacey M. Shives

Commissioner Bunch opened up the meeting with prayer. All recited the Pledge of Allegiance to the flag.

No public comments were made.

**Motion** by Commissioner Wible to approve the March 25, 2025 Commissioners' Meeting Minutes. All in favor.

**Motion** by Commissioner Hann to approve the March 25, 2025 Salary Board Meeting Minutes. All in favor.

**Motion** by Commissioner Wible to approve Account Payables dated March 31, 2025, in the amount of \$145,472.48. All in favor.

Fund 100	General Fund	56,303.26
	Manual Checks	\$0.00
	<b>TOTAL GENERAL FUND</b>	<b>\$56,303.26</b>
Fund 201	Liquid Fuels	13.48
Fund 238	911	31,163.68
Fund 240	Hazmat	134.45
Fund 275	Medical Assistance Transportation	26,249.00
Fund 300	Capital Project Reserve	2,605.00
Fund 400	Debt Service	29,003.61
	<b>TOTAL ALL FUNDS</b>	<b>\$145,472.48</b>

Commissioners met with Helen Overly and Marty Mettile to discuss the newly approved Ordinance 1 of 2025, Hotel Tax.

**Motion** by Commissioner Hann to approve Payroll dated April 4, 2025, in the amount of \$130,520.98. All in favor.

**Motion** by Commissioner Bunch to enter into Executive Session at 9:06 a.m. for Personnel Matters. All in favor.

**Motion** by Commissioner Wible to exit Executive Session at 9:18 a.m. All in favor.

Commissioners met with HR Administrator Mary Huston to discuss hiring a Per Diem position for Voter Registration/Elections Department.

**Motion** by Commissioner Wible to hire Patti Hess on a Per Diem basis for a maximum of 10 hours per week, unless otherwise approved by the Board of Commissioners, throughout the Municipal Primary Election, with all election matters to be completed and an evaluation to be done at that time to retain Hess longer. All in favor.

A brief Salary Board meeting was held at 9:19 a.m. Separate minutes are on file.

Commissioners met with SEDA Cog, via Zoom, to discuss revision of funds to transfer Administrative Funds to the Needmore Water Project.

**Motion** by Commissioner Hann to approve Budget Revision Certification FFY 2021, Contract Number C000082699 and Budget Revision Certification FFY 2022, Contract Number C000086074 in the amounts of \$13,639.00 and \$5,850.00 respectively to move Fulton County Administrative funds to the Needmore Pleasant Grove Road Water Line Replacement Program. All in favor.

Commissioners met with Food Basket Director Sue Cabbage to discuss road maintenance at the McConnellsburg Senior Center located on Woodside Drive and to also discuss auditing for the Food Bank stating that a state representative was visiting her office to view corrective procedures. Commissioners asked Chief Clerk Stacey Shives to assist in compiling letters to the Cardinal Glen Apartments to work together for road repair. Also present was CFO Mike Lamb, Wessel and Co., via telephone, and Fiscal Administrator Sue Reed.

Commissioners met with Cheryl Deshong, Public Defender's Office to discuss hiring a private investigator.

**Motion** by Commissioner Bunch to allow Public Defender Philip Harper to use funds from the Indigent Defense Grant Program that were earmarked for a Private Investigator to hire Bradley Peiffer, as needed. All in favor.

Commissioners met with Services for Children Director Christine McQuade for approval and signing of the Child Abuse Awareness Proclamation.

**Motion** by Commissioner Bunch to approve the Child Abuse Awareness and Prevention Month for April 2025 to "urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families". All in favor.

Commissioners met with Matthew Bjorkman, SAP&DC Transportation Program Manager, via Zoom, to discuss the TIP (Transportation Improvement Program) County Priorities.

**Motion** by Commissioner Wible to approve and execute an Inmate Physician Request Form for an inmate at the Bedford County Correctional Facility submitted by the Sheriff Sprague. All in favor.

Commissioners tabled a SAP&DC Letter of Support and Grant Cooperation Agreement and Resolution until a meeting with SAP&DC is held.

**Motion** by Commissioner Hann to approve and execute a Travel Request Form submitted by Dan Miller to attend the "Criminal Justice Advisory Board Annual Conference" held at State College on April 21-23, 2025. All in favor.

**Motion** by Commissioner Bunch to approve and execute the CCAP PComp Final Installment Contribution in the amount of \$8,851.00, total contributions of \$35,403.00. All in favor.

**Motion** by Commissioner Wible to approve and authorize Commissioner Bunch to execute an "IDIS OnLine Access Request" form, as requested by SEDA Cog for Susan J. Shaffer who recently joined the Fiscal Team to have access for the CDBG Program. All in favor.

**Motion** by Commissioner Wible to approve and execute Travel Request Forms for Security Guards Michael Shade, Tracy Miller and Morris Suders III to attend "ACT 235 Training" in Harrisburg, PA held April 5-6, 2025 and April 12-13, 2025. All in favor.

**Motion** by Commissioner Bunch to enter into Executive Session at 12:00 p.m. for Personnel Matters. All in favor.

**Motion** by Commissioner Hann to exit Executive Session at 12:37 p.m. All in favor.

**Motion** by Commissioner Hann to adjourn at 12:50 p.m. All in favor.

**FULTON COUNTY COMMISSIONERS:**



Randy H. Bunch, Chairman

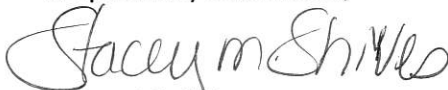


Steven L. Wible, Vice-Chairman



Hervey P. Hann

Respectfully Submitted,



Stacey M. Shives  
Chief Clerk

